



AUSTRALASIAN MARTIAL ARTS HALL OF FAME (INC)
AMAHOF CONSTITUTION – Update 2026

CONSTITUTION

1. TITLE

The name of the Association shall be the AUSTRALASIAN MARTIAL ARTS HALL OF FAME (INC) (hereinafter called "the Association") and shall be affiliated to the World Karate Union Hall of Fame.

2. OBJECTS

The Association, as an affiliate of the World Karate Union Hall of Fame (WKUHOF) is the peak body for the administration and development of WKUHOF objectives within the Australasian area. The objects for which the Association is established and maintained are to:

- 2.1 Foster and promote all styles of Martial Arts at all levels, by providing opportunities to recognise and reward the outstanding contribution and service of individuals to the Martial Arts environment.
- 2.2 Encompass and to recognise achievements of senior Martial Artists in their respective fields.
- 2.3 Coordinate activities associated with the Association.
- 2.4 Provide the Australasian area of countries with a coordinating body for all Martial Arts that do not have a governing body.
- 2.5 Liaise and advise Government bodies on issues relating to the development of martial arts in Australasia.
- 2.6 Encourage and foster high ethical standards in Martial Arts and the application of Budo by each member in their personal, business and community life.
- 2.7 Encourage the advancement of international understanding, goodwill, and peace through a world fellowship of business, professional, and sporting persons united in the pursuit of Martial Arts excellence.
- 2.8 Foster excellence in teaching all forms of martial arts in Australasia.
- 2.9 Foster regular and effective exchanges between Association and other affiliated organisations throughout the Martial Arts world.
- 2.10 Adopt, formulate, issue, interpret, and amend By-laws and policies for the control and conduct of the Association.
- 2.11 Have regard to the public interest in its operations.
- 2.12 Undertake other actions or activities necessary, incidental, or conducive to advance these Objects.

3. POWERS

The Association shall have the following power:

- 3.1 The Association shall have all the powers conferred to it under the Western Australian Associations Incorporation Act 2015.
- 3.2 The Management Committee are the persons who, as the management of the Association, have the power to manage the affairs of the Association.
- 3.3 Subject to the Act, these rules, the by-laws, and any resolution passed at a general meeting, the Management Committee has power to do all things necessary or convenient to be done for the proper management of the affairs of the Association.
- 3.4 The Management Committee must take all reasonable steps to ensure that the Association complies with the Act, these rules, and the by-laws.

- 3.5 The Executive Committee has the power to appoint a Patron.
- 3.6 The Management Committee has the power to invest the Association's money.
- 3.7 The Management Committee has the power to amalgamate or associate with any other Hall of Fame Association and sporting association.

4. DEFINITIONS AND INTERPRETATION

4.1 DEFINITIONS

"Act" means the Associations Incorporation Act 2015 (WA)

"Adult Member" means any person who is eighteen (18) years of age or more who has been admitted to membership pursuant to the provisions of this Constitution and the By-Laws.

"Association" means AUSTRALASIAN MARTIAL ARTS HALL OF FAME (INC).

"By-Law" means any by-law, regulation, or policy made by the Management Committee.

"Committee Member" means a member who functions within the Management Committee not in an Executive Committee role.

"Constitution" means this constitution of the Association as amended from time to time.

"Elected Committee Member" means a member who is elected to the Management Committee, not in an Executive Committee role.

"Financial Year" means the year commencing 1st July and ending on 30th June the following year.

"General Meeting" means annual general meeting or any special general meeting of the Association.

"Individual Member" means a registered member who is financial each year.

"Intellectual Property" means all rights or goodwill subsisting in copyright, business names, trademarks (or signs), logos, designs, patents, or service marks (whether registered or registrable) relating to the Association or any event, competition, or activity of or conducted, promoted, or administered by the Association.

"Life Member" means an individual upon whom life membership of the Association has been conferred in accordance with the procedure set out in the By-Laws.

"Objects" mean the Objects of the Association as set out in the constitution.

"Ordinary Resolution" means a resolution passed by a simple majority at a general meeting.

"President" means the president of the Association.

"Public Officer" is the default authorised contact for Consumer Protection and responsible for lodging statutory documents under the Associations Incorporation Act 2015 (WA), this role will be designated to the Secretary unless the Management Committee appoints another person to fulfil this role."

"Registered Address" means the address appearing in the register of Members and, for "notice" under this Constitution, includes the postal address, facsimile address and electronic mail address appearing in the register of Members.

"Secretary" means the secretary of the Association who is an Elected Executive Committee Member.

In these rules, expressions referring to writing shall, unless the contrary intention appears, be construed as including references to printing, lithography, photography, and any other modes of representing or reproducing words in a visible form.

4.2 INTERPRETATION

In this Constitution:

- (a) A reference to a function includes a reference to a power, authority, and duty.
- (b) A reference to the exercise of a function includes where the function is a power, authority or duty, a reference to the exercise of the power or authority, or the performance of the duty.
- (c) Words importing the singular include the plural and vice versa.
- (d) Words importing any gender include other genders.
- (e) Words or expressions shall be interpreted in accordance with the provisions of the Act as they vary from time to time.
- (f) References to persons include corporations and bodies politic.
- (g) References to a person include the legal personal representatives, successors, and permitted assigns of that person.
- (h) A reference to a statute or other law includes regulations and other statutory instruments under it, and consolidations, amendments, re-enactments, or replacements of any of them (whether of the same or any legislative authority having jurisdiction).
- (i) A reference to "writing" shall unless the contrary intention appears, be construed as including references to printing, photography, and other modes of representing or reproducing words in a visible form, including messages sent by electronic mail.
- (j) The heading shall not affect the construction of these Rules.

4.3 SEVERANCE

If any provision of this Constitution or any phrase contained in any of those provisions is invalid or unenforceable in any jurisdiction, the phrase or provision is to be read down for that jurisdiction, if possible, to be valid and enforceable. If the rule or phrase cannot be so read down it shall be severed to the extent of the invalidity, or unenforceability. Such severance shall not affect the remaining provisions of this Constitution or affect the validity or enforceability of any provision in any other jurisdiction.

4.4 EFFECT OF CONSTITUTION

- (a) The Association is established solely for the Object.
- (b) Any model rules referred to in the Act are expressly displaced by this Constitution.

5. EXECUTIVE COMMITTEE

The Executive Committee shall be:

- a) President.
- b) Vice President.
- c) Secretary.
- d) Treasurer.

6. OFFICERS

The Officers of the Association shall be:

- a) President.
- b) Vice President.

- c) Secretary.
- d) Treasurer.
- e) Four committee members (4).

The Secretary is responsible for lodging all required documents with Consumer Protection under the Associations Incorporation Act 2015 (WA), including annual information statements, notifications of changes, and any other statutory submissions.

All officers are to be elected at the Annual General Meeting (AGM). If no nominations are received or a vacancy occurs between AGMs, the Management Committee may appoint a member to the vacant position until the next AGM.

7. MANAGEMENT COMMITTEE

The Management Committee shall be the Officers of the Association.

- a) The President shall be a member and Chairman of the Management Committee.
- b) Committee members are elected for a four (4) year term. The terms are staggered so that half of the committee is replaced every two years. The President, Treasurer, and two committee members are to be grouped for election. The Vice-President, Secretary, and the other two committee members are then to be grouped in the alternate biennial election years.
- c) The Management Committee shall be responsible for the initiation of policy, and modification and upkeep of By-laws.
- d) The Management Committee will meet not less than once per year.
- e) The quorum for a meeting shall be four (4).
- f) The Management Committee shall have the power to form sub-committees for specific purposes.
- g) The Management Committee shall decide resolutions by a numerical majority of members voting or where there is an equality of voting the President shall have a casting vote.
- h) Any Committee member may resign from membership at any time by giving notice in writing to the Secretary. Such resignation shall take effect at the time such notice is received by the Secretary unless a later date is specified in the notice when it shall take effect on that date.

8. SOKESHIP COUNCIL

The Sokeship Council shall consist of senior technical members of the Association appointed in the manner prescribed below in Items 8 a-e.

The Sokeship Council shall have the responsibility for the investigation, ratification, and recommendation of awards towards promotion of members to the Executive, or any other task as directed by the AMAHOF Management Committee.

The Sokeship Council shall consist of:

- a) Chairman.
- b) Vice Chairman.
- c) A minimum of 3 additional members appointed by the Chair and Vice-Chair to act on the grading panels as required and to advise the Council on matters relating to gradings and standards.

- d) AMAHOF President shall be an ex-officio member of the Council.
- e) The Chair and Vice Chair will be appointed by the Management Committee as required.

9. MEMBERSHIP

- a) Membership will consist of all Inductees, Honorary Members, Life Members, Appointed Members, and Patrons of the Association.
- b) The Management Committee shall have the power to admit a person to Honorary membership on a temporary basis.
- c) The Annual General Meeting shall have power to admit a person to Honorary membership on a permanent basis.
- d) A member shall cease to be a member if:
 - i. They resign.
 - ii. They are suspended or expelled from the Association.
- e) The Secretary of the Association shall cause an Association Register to be kept in which shall be entered the names, residential addresses, phone numbers, email addresses, and the dates of their admission, of all persons admitted to membership of the Association.
- f) Members may be recognised as Life Members at the Gala event by the Management Committee with one such member who may be acknowledged to "Legend" status each year. The parameters for recognition of these categories will be outlined in the By-Laws.

9.1 SUBSCRIPTIONS OF MEMBERS OF ASSOCIATION

- a) Each member should pay, annually or for other set periods, a fee as outlined in an invoice that will be issued in January by the Treasurer and membership for the year will be from January 1st till December 31st irrespective of when the fee is paid or such other date as the Committee from time to time determines, the amount of the subscription determined by the Management Committee.
- b) Members who are not financial, i.e., have not paid their annual subscription at the time of the Annual General Meeting, are not entitled to exercise their rights and obligations on matters pertaining to AMAHOF at the AGM.

10. PATRON

At the Annual General Meeting a Patron may be appointed by the Executive Committee. The Patron shall be entitled to participate in any General Meeting but shall not be entitled to vote or otherwise participate in the business of the Association.

11. BEHAVIOURS, DISPUTES, AND COMPLAINTS HANDLING

All behavioural matters, disputes or complaints will be handled in a manner that is consistent with natural justice and fairness as outlined in the By-Laws and Code of Conduct.

- a) Any member of the Association, who fails to observe the rules of the Association, or whose conduct, in the opinion of the Management Committee, is prejudicial to the interests of the Association may be suspended or removed from membership. A majority of at least two-thirds of the Management Committee is required of those present and voting called for that purpose.

- b) Seven (7) days' notice of such a Meeting shall be given to a member whom it is proposed to suspend or expel.
- c) The member whom it is proposed to suspend or expel may attend and show cause why they should not be suspended or expelled.
- d) Any member who is suspended or expelled shall not be entitled to any refund of any payments to the Association.
- e) Where a member is suspended such member shall be deemed to be not a member during the period of their suspension.
- f) A member has the right of appeal to a General Meeting.

12. ANNUAL GENERAL MEETING

The Annual General Meeting shall be held preceding the Hall of Fame Awards each year on a day and time to be arranged by the Secretary.

The business of the Annual General Meeting shall include:

- a) Attendance.
- b) Apologies.
- c) Proxies.
- d) Confirmation of minutes.
- e) Correspondence and matters arising from previous AGM.
- f) Reports.
 - i. The President's Report.
 - ii. Sokeship Council Chairman's report.
 - iii. Secretary's Report.
 - iv. Treasurer's Report for the period 01 July to 30 June of the preceding financial year that shows all income and expenditure and net profit/loss.
 - v. Event Director's report (past year's and next two years' events).
- g) Elections (As required for the appropriate term of each position)
 - i. President.
 - ii. Vice President.
 - iii. Secretary.
 - iv. Treasurer.
 - v. Committee members (4).
- h) Duties are as outlined below and as expanded on in the By-Laws

The duties of the President shall include, but not be limited to, the following:

- i. Directing the Association and representing it before third parties.
- ii. Except as otherwise provided by the Constitution, chairing all meetings of the Association.
- iii. Generally fulfilling all the duties of the office in accordance with the Act, the Constitution and By-Laws of the Association.

The duties of the Vice-President shall include, but not be limited to, the following:

- i. Actively understudy the President and support the day-to-day administration of AMAHOF.
- ii. Responsible to the President for the governance and compliance of running this Association.
- iii. Assume the responsibilities of the President in their absence or incapacity, including chairing meetings and signing documents on behalf of the Association.

The duties of the Secretary shall include, but not be limited to, the following:

- i. Keep a true record of all minutes at all meetings.
- ii. Issue notices for meetings.
- iii. Attend to association correspondence.
- iv. To keep records, collect relevant information and carry out such duties as the Committee may from time to time direct.
- v. Generally fulfilling all the duties of the office in accordance with the Act, the Constitution and By-Laws of the Association.

The duties of the Treasurer shall include, but not be limited to, the following:

- i. Supervise the financial affairs of the association (ie. Receive all monies payable to the association and give receipts for the same. All monies so received shall be paid into the bank account of the association.)
- ii. Present at each General Meeting a balance of the finances of the association.
- iii. Keep proper books of account of all monies received and disbursed.
- iv. All general financial duties as are directed by the Committee from time to time.

i) Appointments

- a. Sokeship Council Chair and Vice-Chair by Officers of the Association with the remaining Council members appointed by the Chair and Vice-Chair in consultation with the Management Committee.
- b. Patron by Executive Committee.

13. MANAGEMENT MEETINGS

The Management Committee of the Association:

- a) May at any time convene a Special General Meeting.
- b) Must convene an Annual General Meeting within the time limits provided for by the Act. That is, in every calendar year within 6 months after the end of

the Association's financial year or such longer period as may in a case be allowed by the Commissioner.

- c) Annual General Meeting which may be held at any time within 18 months after incorporation; and must, within 30 days of-receiving a request in writing to do so from not less than 10 members, convene a Special General Meeting for the purpose specified in that request.
- d) Members requesting a Special General Meeting must submit their request in writing stating why such a meeting is called. They must sign the request with their usual signature, state their full name and address, and any other contact details.
- e) Must, after receiving a notice under rule 13 (b), convene a General Meeting, no later than the next Annual General Meeting, at which the appeal referred to in the notice will be dealt with. Failing that, the applicant is entitled to address the Association at that next Annual General Meeting in relation to the Committee's rejection of his or her application and the Association at that meeting must confirm or set aside the decision of the Committee.

14. NOTICE OF MEETING

- a) Thirty (30) days' notice shall be given of the Annual General Meeting by notice forwarded to Management Committee and Association members.
- b) Fourteen (14) days' notice shall be given of a General Meeting by notice forwarded to Management Committee members.
- c) Notice shall be given of meetings via any electronic means and shall be deemed delivered to members on the day sent.

15. MINUTES OF MEETINGS

The Secretary shall cause full and accurate minutes of all questions, matters, resolutions and other proceedings of every Annual General Meeting and Management Committee meeting. They are to be recorded in the AMAHOF Minute book (either physical or digital), which is to be available for inspection at a reasonable time by any financial member upon application. For the purposes of ensuring the accuracy of the recording of such minutes, the minutes of every management meeting shall be verified by the Chairman of that meeting or the Chairman of the next succeeding Management Committee meeting verifying their accuracy

Subject to the provisions of the Associations Incorporation Act, these rules may be amended, rescinded, or added to from time to time by a special resolution carried at any general meeting: provided that no such amendment, rescission or addition shall be valid until the same shall have been submitted to and approved by the Director, Associations Incorporation Act.

The custody of the minute records, documents, instruments of title and securities of the incorporated association shall be held by AMAHOF Secretary.

16. INCOME AND PROPERTY

The income and property of the Association, however derived, shall be applied solely towards the promotion of the objects of the Association and, subject to the following sub-rule, shall not be transferred in any way to any servant or member of the Association.

17. FINANCE

The Committee shall conduct its financial transactions through a bank or other financial institution.

The Treasurer shall, on behalf of the Association, receive, issue receipts for, and bank all money paid to the Association.

Except with the authority of the Management Committee, no payment of a sum exceeding one hundred dollars shall be made from the funds of the Association other than by cheque or electronic funds transfer or electronic payment drawn on the Association's account.

No payment shall be drawn on the Association's account except for the payment of expenditure that has been authorised and approved by the Management Committee.

The Association shall have four (4) signatories to its accounts with any two signatories to authorise all expenditure. The signatories shall be:

- a) President
- b) Vice President
- c) Secretary
- d) Treasurer

The Treasurer shall cause true accounts to be kept of the money received and expended by electronic record.

The Treasurer shall submit an Annual Treasurer's Report for the period 01 July to 30 June of the preceding financial year to the Annual General Meeting. The report will show all areas of income received and all of the expenditure types as detailed in the Treasurer's records. This report should also show the Books of Account Reconciliation and, the Bank Reconciliation for the preceding financial year.

The accounts shall be open to inspection by any financial member upon giving sixty (60) days' notice to the Treasurer and at a time and place convenient to the Treasurer.

The Treasurer shall submit quarterly finance reports to the Officers of the Association. The quarterly reports are to be submitted as follows:

Quarterly Reports

a.	Quarterly Period	01 July to 30 Sept	submitted by 15 Oct
b.	Quarterly Period	01 Oct to 31 Dec	submitted by 15 Jan
c.	Quarterly Period	01 Jan to 31 Mar	submitted by 15 April
d.	Quarterly Period	01 Apr to 30 June	submitted by 15 July
e.	Financial Period	01 July to 30 June	submitted to the Annual General Meeting

The Association shall conduct the majority of its business using E-commerce banking in the first instance. E-commerce banking allows for direct debit, issuing of electronic receipts for income received and for approval of all expenditure by two of the four (4) signatories with the Treasurer always to be at least one of the signatories, unless approved by the Officers of the Association to be another signatory in case the Treasurer is absent for longer than three weeks.

18. COMMON SEAL

The common seal of the Association engraved with the name of the Association shall be kept in the care of the President. The seal shall not be used or affixed to any deed or other document except pursuant to a resolution of the Committee and in the presence of the President and two members of the Committee both of whom will subscribe their names as witnesses.

An association Register is to be maintained of the Seal's use by President and such register must be handed over to any other incoming President of the Association immediately following an Annual General Meeting.

19. DISTRIBUTION OF SURPLUS PROPERTY ON WINDING UP OF ASSOCIATION

The Association may, by a resolution of a three-quarters majority of the members present at a General Meeting called for the purpose, be dissolved.

If, on the winding up of the Association, any property of the Association remains after satisfaction of the debts and liabilities of the Association and the costs, charges, and expenses of that winding up, that property shall be distributed:

- i) to another association incorporated under the Act.
- ii) for charitable purposes.

20. ALTERATION OF CONSTITUTION

The Association may, by consent of seventy five percent (75%) of the members voting at a General Meeting, amend the constitution.

Notice of the proposed alteration shall be given in accordance with the provisions of the Western Australian Associations Incorporation Act 2015.

An alteration of the Rules shall not have effect until the requirements of the Associations Incorporation Act 2015 have been met.

21. VERSION HISTORY

Ver	Date	Description
AMAHOF Constitution – Final 2024		
1.1	21 Aug 2024	Incorporating changes to the Constitution from >75% of votes cast at Annual General Meeting held in Adelaide on 16 August 2024. AMAHOF Constitution Draft 1 – Review 2024 now renamed to AMAHOF Constitution – Review 2024.
1.2	14 Oct 2024	Response from Associations Branch regarding update of the Constitution on 14 Oct 2024 indicates the quoted name on our documentation has to be AUSTRALASIAN MARTIAL ARTS HALL OF FAME (INC). Their letter says we need to represent this name consistently, and this needs to be resubmitted by 14 Nov 2024. Changes will seek resolution from Management Committee this Sunday 20 Oct 2024 to approve this standardization. Resolution from 20 Oct 2024 is to enter the name “AUSTRALASIAN MARTIAL ARTS HALL OF FAME (INC)” into AMAHOF Constitution – Review 2024, and this affects cover sheet, Clause 1, and Rule 4, making the document a Ver 1.2; also to submit AMAHOF Constitution 2024 Ver 1.2 to Associations Branch. The dual motion unanimously accepted.
0	29 Jan 2025	Meeting 2025 Jan 19 #12 to change title from AMAHOF Constitution – Review 2024 to ‘AMAHOF Constitution - Final 2024’ and version numbering to 0.
AMAHOF Constitution – Update 2026		
0.1	21 Aug 2026	AGM 2026 14 February 2026 passed special resolutions to effect rule changes in AMAHOF Constitution – Final 2024. The document is now retitled AMAHOF Constitution – Update 2026 to ingest those special resolutions.

Document Information

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Distribution List

From	Date	Phone/Fax/Email
Secretary	21/8/2026	See ver 0.1

To	Action*	Due Date	Phone/Fax/Email
Management Committee	Review	23/8/2026	

** Action Types: Approve, Review, Inform, File, Action Required, Attend Meeting, Other (please specify)*

Version/Review History

Ver. No.	Ver. Date	Revised By	Summary of Changes	Notes
0.1	21/8/26	CW	First pass. Approved. Submitted to AssociationsOnline.	See more detailed version history above.

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